

Exhibit N



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration

DIVISION OF PURCHASES

Phone# 401-574-8127

FAX # 401-574-8387

CRITICAL EXPENSE REQUEST FORM

DATE: 12/27/2018

AGENCY DOCUMENT I.D. #

REQUISITION NUMBER: 3448549

REQUESTED DOCUMENT TO CREATE

(Please check appropriate boxes)

Blanket Release ☐
 Change Order ☒
 Contract Release ☐
 Purchase Agreement ☐
 Standard Purchase Order ☐

TYPE OF REQUISITION

Other ☒
 Arch, Eng. & Consult ☐
 Construction ☐
 Delegated Authority ☐
 Emergency ☐
 Grants ☐
 IT Purchase ☐
 Leg Grant ☐
 Legal Services ☐
 Single/Sole Source ☐

RECEIVED

JAN 10 2019

RIHDC
HEALTH CARE SERVICES

DESCRIPTION OF CRITICAL REQUEST

Description of Critical Request:

Rhode Island Hospital Department of Psychiatry PO# 3448549 contract extension utilizing the third year of four Additional years to start 01/01/2019 - 12/31/2019

Reason/Justification of Critical Need:

Approximately 25% of the inmates at the ACI are individuals with serious mental illness and 79-80% have histories Of substance abuse problems. Psychotropic medication account for one-third of the pharmaceutical budget. The Positions and hours provided by the contracted psychiatrists provide evaluation, assessment, diagnosis, and Medication management that is critical in managing the inmates/patients safely and in treating the appropriately.

12/28/18

CONTACT PERSON: Pauline Marcussen

PHONE NUMBER: 23880

ASSISTANT DIRECTOR:

SIGNATURE

DATE: 12/27/2018

AGENCY DIRECTOR:

Patricia A. Coyne-Fague, Esq.

PRINTED NAME

DIRECTOR'S SIGNATURE & DATE

Rev: 12/2018

Director



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DEPARTMENT OF CORRECTIONS
CONTRACT AMENDMENT

This agreement with the State of Rhode Island, Department of Corrections (DOC) and Rhode Island Hospital Department of Psychiatry, 593 Eddy Street, Providence, RI 02903 is an amendment to Purchase Order Award 3448549 for Psychiatry Services for Jailed Inmate Population and the original Contractual Agreement between the parties dated 12/11/15. This Amendment is an agreement to Renew Third Year of Four Additional Years and increase lines by 2.5% by contract to Purchase Order Award 3448549 for the time period of 1/1/19 to 12/31/19, in accordance with the provisions of the original contract.

- Line 1.3 from \$178.48 to \$182.94 per hour
- Line 2.3 from \$315.18 to \$323.06 per hour
- Line 4.3 from \$119.77 to 122.76
- Line 3.2 remains at \$20.00 per hour

The total dollar value of this amendment will be \$615,369.00 and Rhode Island Hospital Department of Psychiatry will continue to provide the services outlined in RFP/LOI #7549759. All other agreement commitments will remain in effect unless further amended in writing by mutual agreement.

[If this contract or a portion of this contract is supported with federal funds, the vendor agrees to comply with all federal regulations/guidelines outlined and/or referred to in the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which can be located at www.federalregister.gov.]

This agreement will be valid only upon the issuance of an official change order from the State of Rhode Island, Division of Purchases:

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed by their duly authorized representatives, within the parameters identified above.

For the Contractor:

By: Margaret M. Van Bree Date: 12.20.18
Signature of Officer or Delegated Official
Margaret M. Van Bree, MHA, DrPH Title: President
Name, Printed or Typed

For the State of Rhode Island, Department of Corrections:

By: Patricia A. Coyne-Fague Date: 12-28-18
Patricia A. Coyne-Fague
Director

REVIEWED BY:

Contract Administrator

REV: 02-2018

MS-35 (rev. 01-2014)				Ct Shop Order #:	
DEPARTMENT OF CORRECTIONS ~ INTERNAL REQUISITION				Maint. Tracking #:	
QTY	DESCRIPTION	Amount	Total Amt	REFERENCE / MPA# CATALOGUE #, etc.	
	On-site Psychiatry Services PO# 3445849				
	Rhode Island Hospital Department of Psychiatry	Option 3	\$615,369.00		
	third option renewal of 4 additional years				
	to start 01/01/2019 through 12/31/2019				
	Shipping				
			\$615,369.00		
Suggested Vendor: Rhode Island Hospital Dept of Psychiatry		Quotes (over \$600) unless MPA Item	Vendor 2	Vendor 3	
Address: 593 Eddy Street		Company			
Providence, RI 02903		Price			
Safety Data Sheet (SDS) Required	Yes / N/A	Contact Person:			
Minority Business Enterprise?	Yes / No	Tel#			
		Fax#			
CHARGE TO (UNIT): Mental Health		DATE: 11/1/2018	Req/PO#: 3448549		
CHARGE TO (ACCT #): 3127106.01		DELIVER TO (Person): Pauline Marcussen			
Requested by:	Pauline Marcussen	Tel#: 23880	At (Location): Dix Building 1st floor Health Care Services		
I certify that the item(s) requested are <u>absolutely</u> essential, and the unit is making <u>full</u> use of available inventories.		AUTHORIZED SIGNATURE(S) & DATE SIGNED: P. Marcussen 12/27/18			
ROUTING: Unit Manager, Assistant Director, Financial Resources.					
EXCEPTION: Original MS-35 must be sent to Correctional Industries to obtain pricing & shop order #. Faxed copies will NOT be accepted.					